



This teaching material has been made at the University of Szeged, and supported by the European Union. Project identity number: EFOP-3.4.3-16-2016-00014

Teaching Writing: Task 4

Parts:

Task 4

Duration:

approx. 6 minutes

Key word:

process approach



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Task 4

Now think once more about the steps outlined in the Key of Thinking task 3 and select the ones that you think could/should be dealt with in class (rather than given as homework). Then think of one or two ways for each in which they could be completed in the lesson.



Key

Now read some comments on all the six steps:

1. collecting ideas to include – this could definitely be done in class – either as a whole-class activity or a pair- or groupwork task with whole-class feedback at the end,
2. grouping the ideas into paragraphs – can also be done in class,
3. ordering the paragraphs – the students should have a go at it on their own or discuss it in pairs or groups, with teacher feedback at the end,
4. writing a draft of the whole text – this is best done individually. The teacher can decide whether to allow lesson time to write the draft, but it is very time consuming, and the time that learners need to complete it will vary considerably, which makes it difficult to plan and organise the lesson. In most cases this step is best to complete at home.
5. reviewing your draft – again, it can be done in class or as homework,
6. producing a final draft through the corrections resulting from the review in 5 – perhaps best to do as homework.